**From,**

Anish V,

Pre-final year Undergraduate,

VIT University, Chennai.

**26 November 2023.**

**To,**

Dr. Vidya Sundararajan

Head, Planning & Human Resource Management Division,

IGCAR, Kalpakkam.

**Through,**

Mr. R. Jehadeesan, Ms. Deepika Vinod Mr. S. Sridhar,

Head, Computer Division [Guide] AD, Electronics &

Instrumentation Group

**Sub:** Request for Extension of Internship – reg.

Respected Ma’am,

This is Anish V, currently doing Internship/Project work at the Computer Division (CD), Electronics & Instrumentation Group (EIG) under the guidance of Ms. Deepika Vinod. I’d like to extend my Internship period till 10th November 2023, to complete my project work completely. I kindly request you to approve the same to get Entry Pass for this extended period. I have also attached my Current Entry pass and Bonafide Certificate with this request letter for your reference ma’am.

Thanks & Regards,

Anish V

Pre-final year Undergraduate,

VIT University, Chennai.